

# Logic and Accuracy Testing Checklist

ClearAccess and ClearCast



<b>Precinct / Vote Center</b>	
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## ClearAccess

ITEM	DESCRIPTION	COMPLETED
1	Load Election using ADF on USB Drive	
2	Uncheck print stubs in settings	
3	Test Vote -Using all available inputs	
4	Duplicate Ballot(s) from the test deck	
5	<b>IMPORTANT: Set Options to print ballots without stubs</b>	
6	Set for Election	
7	Shut Down	
8	Remove USB Drive	



## ClearCast

ITEM	DESCRIPTION	COMPLETED
1	Insert 2 USB sticks into Cast Unit and plug it in	
2	Verify ClearCast Name from Power on Report match precinct	
3	Login as Maintenance	
4	<b>IMPORTANT: Calibrate Scanner</b>	
5	Login as System Administrator	
6	Load Election and Set Correct Precinct	
7	Set for Logic and Accuracy	
8	Scan Test Deck including duplicated ballot(s) from ClearAccess	
9	Stop scanning (touch ClearCast icon in upper left)	
10	Display and print Summary Results Tape	
11	Leave Test Ballots on Cast	
12	Compare results to expected results; collect ballots and tape.	
13	End Test and Shut Down	
14	Remove USB Drives for Central Merge	
	<b>After Central Merge and w/cleaned USB Drives</b>	
15	Login as System Administrator	
16	Load Election and Set Correct Precinct	
17	Set for Election	
18	Shut down	